BABULAL	Labortory Assistants	HIGH SCHOOL	23/06/1987	24
HARISH CHANDRA	Labortory Assistants	HIGH SCHOOL	22/04/1983	27
SANJAY	Labortory Assistants	HIGH SCHOOL	01/01/2006	5
SMT LALITA PANDEY	Labortory Assistants	JR HIGH SCHOOL	04/03/2003	7
RAM SURAT	Cleaning personnel	JR HIGH SCHOOL	01/07/1982	28
GYAN CHAND	Librarian	M LIB	11/05/1999	16
SUGREEV	Gardener	Jr High Scool	01/10/2012	01
NIRANJANA JAISWAL	Second Division Assistant	INTERMEDIATE	25/07/2014	01
NISCHAL KUMAR VERMA	First Division Assistant	B A	11/05/1993	24
NAR SINGH	Second Division Assistant	M A	10/07/2017	01

12. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs. Ye

Signature of the Head of the Institution

PRINCIPAL
GOVT. GIRLS POLYTECHNIC
ALLAHABAD

Signature of the Inspectors

PART V - DOCUMENTATION

Records Maintained (Essential)

Sl. No.	Records	Yes/No	Remarks of the Inspe
1	Admission Registers	Yes	
2	Individual Service Register	Yes	
3	Staff Attendance Registers	Yes	
4	Sessional Marks Register	Yes	
5	Final Marks Register	Yes	
6	Student Attendance Registers	Yes	
7	Minutes of meetings-Teaching Staff	Yes	
8	Fee Paid Registers	Yes	
9	Acquittance Registers	Yes	
10	Accession Register for books and Journals in Library	Yes	
11	Log Book for chemicals and Equipment costing more thanRupees one lakh	Yes	
12	Job Cards for laboratories	Yes	
13	Standrad operating Procedures (SOP's) for Equipment	Yes	
14	Laboratory Manuals	Yes	
15	Stock Register for Equipment	Yes	
16	Animal House Records as per CPCSEA	No	

PART - VI

Financial Resource Allocation and Utilization for the past Three years (Audited Accounts for the previous year to be enclosed)

Expenditure in Rs. 2015-2016			Expenditure in Rs. 2016-2017			Expenditure in Rs. 2017-2018			Ren Insp
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
22250131	150000	22100131	21874714	200000	21674714	8652900	100000	8552900	

Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years (Enclose purchase invoice)

Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Remarks c Inspector
Chemicals	70000	70000	Chemicals	0	0	Chemicals	20000	20000	